

Bangladesh



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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
MINISTRY OF AGRICULTURE
Fisheries and Livestock Division
NOTIFICATION

Dhaka, the 8th January, 1985

No. S.R.O. 24-L/85.—In pursuance of the Proclamation of 24th day of March, 1982 and in exercise of all powers enabling him in that behalf, the President and Chief Martial Law Administrator, after consultation with the Bangladesh Public Service Commission is pleased to make in supersession of all previous recruitment rules, the following rules, namely:—

THE NON-GAZETTED EMPLOYEES (DEPARTMENT OF
LIVESTOCK SERVICES) RECRUITMENT RULES, 1985.

1. Short title.—These rules may be called The Non-Gazetted Employees (Department of Livestock Services) Recruitment Rules, 1985.
2. Definitions.—In these rules unless there is anything repugnant in the subject or context,—
 - (a) "appointing authority" means the Government and includes, in relation to any specified post or class of such posts, any officer authorised by Government to make appointment to such posts or class of posts;
 - (b) "commission" means the Bangladesh Public Service Commission;
 - (c) "probationer" means a person appointed on probation to a specified post;

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| 46 | Glass Technician | ... 18 to 25 years | By direct recruitment | ... Secondary School Certificate with 1 year experience. |
| 47 | Laboratory Attendant | Ditto | Ditto | ... Read up to Class VIII with 2 years' experience. |
| 48 | Sweeper | Ditto | Ditto | ... Read up to Class VIII or professional Sweeper. |
| | Zoological Garden. | | | |
| 49 | Garden Overseer | Ditto | Ditto | ... Diploma in Agriculture from any Agricultural Institute. |
| 50 | Compounder | Ditto | Ditto | ... Higher Secondary Certificate (Science) with 1 year training from Veterinary Training Institute/Officers' Training Institute. |
| 51 | Accountant | ... | By promotion from Lower Division Assistant-cum-Typist, Store Keeper, Cashier, Record Keeper. | ... 5 years' service in a feeder post. |
| 52 | Upper Division Assistant | ... | Ditto | ... 5 years' service in a feeder post. |
| 53 | Cashier | ... 18 to 25 years | By direct recruitment | ... Higher Secondary Certificate. |
| 54 | Store Keeper/Record Keeper. | Ditto | Ditto | ... Ditto. |
| 55 | Driver | Ditto | Ditto | ... (a) Read up to Class VIII. (b) Must have a valid driving licence with |

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| 37 | Duplicating Machine Operator. | Ditto | By promotion from MLSS | For promotion—5 years' service in the feeder post with the experience in operating Duplicating Machine. |
| 38 | Dresser | Ditto | Ditto | For promotion—5 years' service in the feeder post with experience in the inc. |
| 39 | Blacksmith | Ditto | By direct recruitment | Read up to Class VIII with Trade Certificate from a recognised Institution. |
| 40 | Fieldman | Ditto | Ditto | Secondary School Certificate. |
| 41 | Simon Carrier, Cash Saker, Packer, Attendant, Collector of Sample. | Ditto | Ditto | Read up to Class VIII. Professional experience preferred. |
| 42 | MLSS/Guard/Sweeper | Ditto | Ditto | Read up to Class VIII. |
| 43 | Laboratory Technician (Higher Scale). | Ditto | 50% by promotion from lower graded Laboratory Technician and 50% by direct recruitment. | For promotion—5 years' service in the feeder post. For direct recruitment—Science Graduate. |
| 44 | Laboratory Technician (Lower Scale). | Ditto | 50% by promotion from fieldman and 50% by direct recruitment. | For promotion—4 years' service in the feeder post. For direct recruitment—Higher Secondary Certificate (Science) with 1 year experience. |
| 45 | Fieldman | Ditto | 50% by promotion from Glass Technician and 50% by direct recruitment. | For promotion—3 years' service in the feeder post. For direct recruitment—Secondary School Certificate with 1 year experience. |

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| ✓ 26 | Store Keeper/Assistant Store Keeper. | 18 to 25 years | By direct recruitment | Higher Secondary Certificate with one year experience on Store Keeping. |
| 27 | Cashier | Ditto | Ditto | Higher Secondary Certificate. |
| ✓ 28 | Driver (Tractor/Milk Van/Car. | Ditto | Ditto | Read up to Class VIII. Must have valid driving licence with 5 years' experience. |
| 29 | Laboratory Technician/ Laboratory Assistant. | Ditto | Ditto | Higher Secondary Certificate (Science Group). |
| ✓ 30 | Dairy Technician/Milk Recorder. | Ditto | Ditto | Higher Secondary Certificate. |
| 31 | Mechanic, Fitter-cum- Welder, Generator Driver. | Ditto | Ditto | Secondary School Certificate with Trade Certificate from a recognised Institute. |
| 32 | Boiler man | Ditto | Ditto | Read up to Class VIII with 1 year's experience. |
| 33 | Electrician | Ditto | Ditto | Secondary School Certificate. Must have Electrical Licence from Electrical Licensing Board. |
| 34 | Mason/Plumber | Ditto | Ditto | Secondary School Certificate with 2 years' professional experience. |
| 35 | Driver (Pump) | Ditto | Ditto | Read up to class VIII with 2 years' experience in handling pump machine. |
| 36 | Carpenter | Ditto | Ditto | Read up to Class VIII with experience in the line of professional carpenter. |

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| 20 | Overseer (for Dairy/Byre/Agricultural Section)/Assistant Agricultural Supervisor. | Ditto | By direct recruitment | For direct recruitment—Commerce Graduate with 3 years' experience. Diploma in Agriculture from any Agricultural Institute. |
| 21 | Refrigerator Mechanic | Ditto | Ditto | Secondary School Certificate with Diploma in Refrigeration from a recognised Institute. |
| 22 | Milk Inspector | Ditto | 30% by promotion from Dairy Technician, Milk recorder and 50% by direct recruitment. | For promotion—5 years' service in a feeder post. For direct recruitment—Bachelor's degree with one year experience. |
| 23 | Upper Division Assistant (Lower Scale). | Ditto | By promotion from Lower Division Assistant-cum-Typist, Store Keeper, Cashier, Record Keeper, Clerk-cum-Typist. If no suitable candidate is available for promotion, by direct recruitment. | For promotion—5 years' service in a feeder post. For direct recruitment—Graduate from a recognised University. |
| 24 | Accountant | Ditto | Ditto | For promotion—5 years' service in a feeder post. For direct recruitment—Commerce graduate from a recognised University. |
| 25 | Computer | Ditto | By direct recruitment | Higher Secondary Certificate with computer ship certificate or 5 years' practical experience. |

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| 15 | Statistical Assistant | 18 to 25 years | By promotion from Upper Division Assistant, Accountant-cum-Cashier, Upper Division Assistant-cum-Accountant. If no suitable candidate is available for promotion, by direct recruitment. | For promotion—5 years' service in a feeder post. For direct recruitment—Graduate with Statistics as one of the objected with 2 years experience. |
| 16 | Assistant Librarian | Ditto | By direct recruitment | Graduate with diploma in Library Science. |
| 17 | Foreman, Workshop Assistant, Machine-shop Operator, Dairy Plant Operator. | Ditto | By promotion from Mechanic. If no suitable candidate is available for promotion, by direct recruitment. | For promotion—5 years' service in the feeder post. For direct recruitment—Diploma in Mechanical Engineering. |
| 18 | Upper Division Assistant (Higher Scale) | 18 to 25 years | By promotion from lower graded Upper Division Assistant, Lower Division Assistant-cum-Typist, Store-Keeper, Assistant Store-Keeper, Record Keeper, Cashier, Clerk-cum-Typist. If no suitable candidate is available for promotion, by direct recruitment. | For promotion—5 years' service in a feeder post. For direct recruitment—Graduate from recognised University. |
| 19 | Upper Division Assistant-cum-Accountant/Ac- | Ditto | Ditto | For promotion—5 years' service in a feeder post. |

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| 8 | Packer | ... | Ditto | ... | Ditto | For promotion—5 years' service in the feeder post. |
| 9 | M.L.S.S./Guard/Sweeper | Ditto | ... | By direct recruitment | ... | Read up to Class VIII. |
| <u>District and Upazila Offices:</u> | | | | | | |
| 10 | Upazila Livestock Assistant. | ... | ... | By promotion from Field Assistant (Livestock), Field Assistant (Artificial Insemination), Thana Livestock Assistant, Veterinary Field Assistant, Compounder, Poultry Technician. | ... | For promotion—10 years' service in a feeder post. |
| 11 | Field Assistant (Livestock), Field Assistant (Artificial Insemination), Thana Livestock Assistant, Compounder, Poultry Technician. | 18 to 25 years | ... | By direct recruitment | ... | Higher Secondary Certificate (Science) with 1 year training in the respective course from Veterinary Training Institute/Officers Training Institute. |
| 12 | Office Superintendent | ... | ... | By promotion from Statistical Assistant/Upper Division Assistant-cum-Accountant. | ... | For promotion—3 years' service as Statistical Assistant and 5 years' service in case of others. |
| 13 | Research Assistant (Higher Scale). | 18 to 25 years | ... | (i) 1/3rd by promotion from lower graded Research Assistant. | ... | For promotion—3 years' service in the feeder post. |
| | | | ... | (ii) 2/3rd by direct recruitment | ... | For direct recruitment—Science Graduate with 2 years' Research experience. |
| 14 | Research Assistant (Lower Scale). | Ditto | ... | By direct recruitment | ... | For direct recruitment—Science Graduate from any recognised University. |

SCHEDULE

| Sl. No. | Name of the post. | Age limit. | Method of recruitment. | Qualification. |
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| <u>Directorate of Livestock Services:</u> | | | | |
| 1 | Assistant Librarian (Planning and Evaluation Cell). | 18 to 25 years | By direct recruitment | Graduate with diploma in Library Science. |
| 2 | Accountant-cum-Cashier | Ditto | 50% by promotion from Lower Division Assistant-cum-Typist and 50% by direct recruitment. | 1. For promotion—5 years' service in the feeder post. 2. For direct recruitment—Graduate from a recognised University. |
| 3 | Store Keeper | Ditto | Ditto | Ditto. |
| 4 | Refrigerator Mechanic | Ditto | By direct recruitment | Secondary School Certificate with Trade Certificate from any recognised Institute. |
| 5 | Electrician | Ditto | Ditto | (a) Secondary School Certificate from a recognised Board. (b) Must have Electrical Licence from Electrical Licencing Board. |
| 6 | Carpenter/Gas Mistry | Ditto | Ditto | Read up to Class VIII with practical experience in the line. |
| 7 | Duplicating Machine Operator | Ditto | By promotion from MLSS | For promotion—5 years' service in the feeder post with experience in operating the Duplicating Machine. |

6. Probation.—(1) Persons selected for appointment to a specified post shall be appointed on probation :—

(a) in the case of direct recruitment for a period of 2 years from the date of substantive appointment, and

(b) in the case of promotion, for a period of 1 year from the date of such appointment.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period,—

(a) in the case of direct recruitment, terminate the service of the probationer; and

(b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation, the appointing authority,—

(a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory, shall, subject to the provisions of sub-rule (4), confirm him; and

(b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may—

(i) in the case of direct recruitment, terminate his services, and in the case of promotion, revert him to the post from which he was promoted, or

(ii) extend the period of probation by a period or periods so that the extended period do not exceed two years in the aggregate.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and training as the Government may, from time to time, direct.

- (d) "recognised University or Board" means a "University or Board" established by or under any law for the time being in force and includes any institution declared by Government after consultation with the Commission to be a recognised University or Board for the purpose of these rules;
- (e) "requisite qualification" in relation to a specified post means the qualification prescribed in the Schedule in relation to that post;
- (f) "schedule" means a Schedule attached to these rules; and
- (g) "specified post" means a post specified in the schedule.

3. Procedure for recruitment.—(1) Subject to the provisions of the Schedule and instructions relating to reservation and quota, appointment to a specified post shall be made—

- (a) by direct recruitment, or
- (b) by promotion.

(2) No person shall be appointed to a specified post unless he has the requisite qualifications, and in the case of direct recruitment, he is within the age limit, if any, prescribed in the Schedule for that post.

(3) Notwithstanding anything contained in these rules, the Government may in consideration of experience and merits and with the concurrence of the Commission, relax, in any exceptional case to such extent and subject to such conditions, if any, as it may deem fit, any of the requirements of these rules.

4. Appointment by direct recruitment.—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by recruitment, if he—

- (a) is not a citizen of Bangladesh; and
- (b) is married to a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified by the Medical Officer authorised for the purpose by the Director of Health Services to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the post; and
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment to Government Service.

5. Appointment by promotion.—Appointment to the specified post shall be made as specified in the Schedule.

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| 56 | Ferritor | ... | Ditto | ... | Read up to Class VIII with professional experience. |
| 57 | Driver (Pump) | ... | Ditto | ... | Read up to Class VIII with 2 years' experience in handling Pump machine. |
| 58 | Carpenter | ... | Ditto | ... | Read up to Class VIII with professional experience. |
| 59 | Blacksmith | ... | Ditto | ... | Read up to Class VIII with Trade Certificate from a recognised Institute. |
| 60 | Dresser | ... | By promotion from MLSS | ... | For promotion - 5 years' service in the feeder post with experience in the line. |
| 61 | Duplicating Machine Operator, | ... | Ditto | ... | For promotion - 5 years' service as MLSS with experience in handling duplicating machine. |
| 62 | Mahul/Snake Taker/Animal Care-Taker/Attendant. | 18 to 25 years | By direct recruitment | ... | Read up to Class VIII with professional experience. |
| 63 | MLSS/Guard/Gate-keeper Mali/Cook/Cartman/ Sweeper. | Ditto | Ditto | ... | Read up to Class VIII |

By order of the, President
M. K. ANWAR
Secretary.